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Edulite – College Administration Software

Easylib Software Pvt. Ltd is pleased to bring you to manage your educational institute admission and administrative activities. Features of the platform are

- **Admission announcement:** Institute can announce the admission programs like what all courses they offer, admission start date, end date, fee for the course etc.

- **Online admission form collection:** Parents or students can directly fill the application form through online and submit to the institutes. Institutes able to see who all have applied.

- **Student Information:** Institutes can choose the students who have applied and can give admission to the institute. Student complete information along with necessary documents will be stored in database.

- **Timetable:** You can electronically store the timetable, assign various rooms, staff to the classes and make sure there in no omission or duplication.

- **Staff Information:** Here entire staff information including the date of joining, skills acquired, salary details, classes being taken and all other details are stored. You can take various reports like current staff occupancy, staff load factor and other related reports.

- **Fee Collection:** Here you can maintain various fees by different categories of students, collect fees, and print receipts, track non-payments and so on. This is closely linked with full-fledged accounting system where you can maintain the college accounts.

- **Examination Subsystem:** Edulite helps in conducting examinations. You can assign location and staff for the examination, tabulate examination attendance. You can enter marks obtained, tabulate examination results summary, and post the results to the student records.

- **Event Management:** This subsystem helps institutes in conducting various events like extracurricular activities, sports in the institute.

- **Attendance:** You can track attendance of staff and students on a daily, weekly, monthly basis using this subsystem. You can generate various reports, generate reminders and other related reports. This can be linked with automated attendance register using swap cards.

- **In - Out Register:** Edulite automates the same and provides an electronic media for storing the info on all communication received and sent by any media, namely letter mail, fax, e-mail, in person or courier. Provides easy search and follow up mechanism.